Monthly PALT Session Ground Rules

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The intent of the PALT Session is to provide Industry with information regarding the status of programs at PEO STRI to foster better communications. There is no formal agenda, but rather just a Q&A session. Let me begin by defining the terminology used during this session for all concerned to include new Industry members joining us today:

Procurement Administrative Lead Time (PALT) is defined as the estimated amount of time required to effectively award a contract action once a Requirements Package is validated/endorsed by a Division Chief of the Contracting Center.

A **Requirements Package** is made up of requirements documentation such as the Statement of Work (SOW), Performance Work Statement (PWS), Specification, Independent Government Cost Estimate (IGCE), and draft acquisition planning documents to include acquisition plans and strategies, market research and small business coordination.

Pre-PALT dates are "Projected" or "Target" dates established by the PM Offices prior to validation/endorsement of the Requirements Package by the Contracting Center for entrance into PALT. Although a formal PALT schedule has not been developed, the Contracting Center is involved in pre-PALT activities within individual Integrated Product Team (IPTs) for each requirement.